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Gift Aid declaration – for a single donation

St Vincent de Paul Society (England & Wales) Twinnage

Please treat the enclosed gift of £ ----- as a Gift Aid donation.

I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference to HMRC. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full Home address -----

Postcode -----

Date -----

Signature -----

Please notify the charity or CASC if you:

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

Tax claimed by the charity

- *The charity will reclaim 25p in tax on every £1 you give*

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

The information on this Declaration will be used to complete HMRC returns and to update appropriate internal records maintained by the St Vincent de Paul Society (SVP), to provide information for statutory/audit purposes and to communicate with the donor. Once you have ceased donating to the SVP, your details will be securely destroyed after the statutory time limits have passed.